

The Parish Councillors of HARGRAVE PARISH COUNCIL are summoned to a meeting of the Parish Council on Tuesday 11th November 2025 commencing at 7.30pm in Hargrave Village Hall. Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.

**Councillors present: David Taylor, Simon deLaat, Antonia King, Sharon Mattheus, David Williams
 Also present: District Councillor Chester, County Councillor Bennett, Nicola Calder (Clerk) & 1 member of the public.**

MINUTES

1.	Chairman’s welcome and opening statement.
2.	Apologies – Sally Cansdale, Toby Bancroft a) To receive and accept apologies and reason for absence.
3.	Declarations of interest - None a) Declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests. b) To receive notification of gifts of hospitality exceeding £50.00. c) To note the determination of requests for dispensation.
4.	PUBLIC FORUM – a) A resident attended to talk about speeding & HGV’s through the village. DW – we have data from the SID and the max speed leaving the village on the Wickhambrook Road is 81mph. Police have been on the road checking speed; they have said that it’s a priority 3 area and will visit the village once a month.
5.	To agree and sign minutes from meeting 09/09/25 – Proposed S de Laat, Seconded D Taylor. <i>(Paper copies to be signed off by the Chairman for the file)</i>
6.	REPORTS FOR INFORMATION – a) Report from County Councillor – Bobby Bennett <ul style="list-style-type: none"> • As the weather turns, please report potholes and blocked drains. b) Report from District Councillor – Mike Chester <ul style="list-style-type: none"> • Armed Forces Covenant should be treated like others, add a future item on agenda. c) Report from Village Hall Charity – Simon de Laat <ul style="list-style-type: none"> • 29th November – Village Hall Christmas event, more info to follow. • Village Hall now has an alcohol licence. • The village hall charity has been offered Pro-bono legal assistance to help them acquire extra land around the village hall. d) Report on village and parish green spaces and tree planting – Toby Bancroft – Carry forward. e) Report on SID data – Hargrave speed data – No report as Hargrave has had road works in the village which has impacted the data.
7.	Review action points from last meeting – as previously circulated <ul style="list-style-type: none"> • AP1 – TB D Taylor has asked T Bancroft to document thoughts on each area including the church yard for discussion at the next meeting. – Carry forward • AP2– DT Hargrave Heritage Society –To investigate a solution to transfer the website over. – The Website needs to be updated. Suffolk cloud has been contacted to action a transfer from the existing site to the new site. We have a solution, but it will take a while. – Carry forward. • Letter from Moulton and Lidgate Parish Councils about community road safety – The letter was read out and discussed. AP3–DW Rep from Highways, WSC & N Timothy. Everyone presented their issues with traffic and speeding. Highways say we can put in a new speed limit however

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	<p>we are tied by tight budgets, and our Precept wouldn't cover it. The police are not supporting us; we feel the next step is to involve the police. Mike will investigate Section 106 monies from development nearby that may have an impact on the village. – On going move to reports.</p> <ul style="list-style-type: none">• AP4-AK takes over the website - Done• AP5-DW to inform Cat of the end of the Newsletter - Done• AP6-SC to investigate who owns the straw stack – An investigation has taken place and the residents spoken to. The risk factor is low the insurance advice is that if it stacked properly and dry its safe.• AP7-DT to send a letter to the landowner asking them to remove or relocate – See AP6• AP3 - DT has contacted Jill Upton on who owns which pieces of land in the village – A map is being created – carry forward.• E-mail re the number of lorries in the village. – Jo Lloyd Lorry route management plans. AP9-NC to contact her – Reply received – We must complete a Lorry Watch, counting, documenting the company and registration. This should be added to the HGV reporting tool.• To discuss the road closures re City fibre. – AP10-SdL to add to FB & AK to add to Website. - Done• AP4 - DT to follow through, Birds end speed limit. – We have secured the Mary Evans grant which has been allocated. It can be used for other Highways issues. £3500. Should be discussed at a later date. – Carry Forward.
8.	<p>To receive and consider all financial matters coming forth from the RFO –</p> <ol style="list-style-type: none">a) To approve items for payment – future and retrospective. - agreedb) To note the accounts paid since the last meeting. - agreedc) To consider and receive the Bank Reconciliations for period. - agreedd) To adopt new policies. – carried forward.e) To consider the precept recommendation with the final figure to be authorised at the meeting to be held on January 2026. It was agreed that the precept for 2026/2027 be increased by £230 to £6030 to reflect an increase in website charges and asset management costs. It also ensures that there is less reliance on the Knowles Green grazing license income that is currently used to top up the current precept.f) Authorise play area swing. – Agreedg) Agree Grass cutting arrangement with the Village Hall - Agreed
9.	<p>To receive and consider matters relating to the following:</p> <ol style="list-style-type: none">a) Moulton and Lidgate Parish Councils about community road safety - Notes-taken-at-the-meeting-with-Chris-Chambers-15.10.25.docx – See AP3b) Hargrave Newsletter – Further to the decision to cease producing the newsletter in its current form (meeting held Sept. 9th 2025), and the decision from residents to take over production forthwith, the PC agreed to continue with their decision to produce an A4 double sided newsletter on a quarterly basis. AP5 – AK & NCc) Hargrave Heritage Website - following an informative meeting with Suffolk Cloud and Paul Rogers it was agreed that a new, separate website would be set up mirroring the Hargrave Parish Council website for sole use by Hargrave Heritage. It would be administered by the PC and Paul Rogers with costs expected to be £120 per annum. These costs are to be covered by Hargrave Heritage. AK is to liaise with Suffolk Cloud and Paul Rogers to start the process, which is expected to take many months. See AP2d) E-mail re Trees at Freiston Lodge – Works has been ordered via a resident.e) Is everyone using gov. emails? – D Taylor to seek help from A King.f) E-mail re number of lorries in the village. – See AP9

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	<p>g) Highways Budget - Funding from Mary Evans removed by Highways – discuss options moving forward. – See AP4</p> <p>h) Birds End Ice signs – B Bennett is chasing for there to be a permanent sign on Birds End.</p>
10.	<p>Planning Applications to be considered by the council</p> <ul style="list-style-type: none">• DC/25/1623/FUL - Planning application - a. insert, remove and replace openings to two barns b. recladding of unit 2 Willow Park Barrow Road Hargrave – No comment
11.	<p>Items for discussion at the next meeting</p> <p>To review and adopt policies and procedures</p>
12.	<p>Date of future meetings:</p> <p>13/01/26, 10/03/26, 12/05/26, 14/07/26, 08/09/26, 10/11/26</p>
13.	<p>Close of meeting 9:10pm</p>